



Evangelism Coordinator

(A Volunteer Ministry Position)

Personal Expectations:

The individual selected must embrace and be a willing public representative of the organization, promoting the organization personally, in a manner of gentleness, kindness, and humility. A volunteer for Step By Step Worldwide Ministries must display our core values at all times, presenting themselves as the ambassador of the organization.

Character Traits:

The individual selected as the Evangelism Coordinator, must reflect the biblical values outlined in our statement of faith. In all areas of responsibility, the likeness of Christ must be imitated and demonstrated in word and deed. At all times the individual shall display the character and conduct of the Holy Spirit, exuding God's love and faithfulness to others.

Qualifications/Experience/Abilities:

- Local and Global "on the mission field" missions knowledge and/or experience.
- Knowledge and ability to express the Gospel of the Jesus Christ to others with clarity.
- Working knowledge in word processing, email marketing, and social media platforms.
- Adequate level of written, oral, and interpersonal communication skills.
- Ability to lead and be an influence in motivating others for public and group evangelism.
- Disciplined time management skills, a proactive mindset, and ability to plan and execute evangelism directives.
- Dependable, faithful, an unwavering love for the Lord, Gospel focused, and passionate for the work at hand.

General Description of Position:

The Evangelism Coordinator has the responsibility of planning for, organizing, supplying, and preparation of overseas evangelism teams. They shall develop and maintain available resources for mission team evangelism needs, including print materials, videos, and other necessary resources to share the gospel. They shall assist in training mission teams.

Development and Planning of Evangelism as it pertains to our Mission Strategies:

- Work and communicate with the Missions Coordinator, in preparing evangelism programs for the mission field.
- Work with the Missions Coordinator, to assist in teaching evangelism techniques through print media and video.
- Develop and Coordinate plans of action according to organizational overseas missions strategies.

Develop programs to prepare and equip missions team volunteers for the Mission Field:

- Work with Missions Coordinator to prepare and provide evangelism resources and training for the mission field.
- Attend and help facilitate scheduled pre-mission prayer meetings, working with the missions coordinator, to build evangelism skills, and unity in the Spirit, in preparation for teams entering the mission field.
- develop and introduce evangelism checklists aimed at reaching diverse cultural and foreign language groups.

Evangelism Reviews and Results

- Work with the Missionary Coordinator in the evaluation and reporting of evangelism/missions accomplishments.
- Assist the Missions Coordinator in developing assessments, detailed results, and present all to the Board of Directors.